University of Connecticut
Center for Students with Disabilities
Documentation Guidelines

Learning and Cognitive Disabilities

These may include, but are not limited to dyslexia, reading disorder, central auditory processing, communication disorder, speech/language disorder, etc.

- Current Diagnosis(es) – including any previous evaluations with all scores.

- Presenting Concerns - Discussion of how the student's current symptoms (ongoing difficulties and behaviors) substantially impact learning and academic achievement in a postsecondary environment. Areas may include:

    - Academic achievement – reading, writing, math, oral language

    - Information processing – speed of processing, cognitive efficiency, visual-auditory processing, perceptual-motor processing, etc.

    - Executive functioning – memory, concentration, attention

    - Language abilities – expressive-receptive language, speech, etc.

- Background History – Information regarding the student's history of any prior accommodations received (i.e., in high school, another University setting, etc.).

- Medications/Treatment – Information regarding the student's current medication(s) (including dosage/frequency and any known adverse side effects), and/or current treatments (i.e., regular counseling or therapy, medication management appointments, etc.).

- Recommendations – specific recommendations for accommodations, auxiliary aids and/or services based on the impact of the condition in the postsecondary environment.

- Evaluator Qualifications – Information should be typed, on letterhead and include name and title, license number with state (if applicable), address, phone number, fax number, email address and signature of evaluator or medical professional.

Documentation may be submitted confidentially via:

Online by the student:	MyAccess at https://disabilities.center.uconn.edu/myaccess/ (requires a UConn NetID and password)
E-mail:	myaccess-csd@uconn.edu
Fax:	(860) 486-4412
Mail:	UConn Center for Students with Disabilities 233 Glenbrook Road, U-4174 Storrs, CT 06269-4174