University of Connecticut
Center for Students with Disabilities
Documentation Guidelines

Deaf or Hard of Hearing

- Current Diagnosis(es) – discussion of type, degree, and configuration of hearing loss, including frequency and intensity.
- Copy of most recent audiology report and audiogram.
- Presenting Concerns – Discussion of how the student's current symptoms (ongoing difficulties and behaviors) substantially impact learning and academic achievement in a postsecondary environment.
- Background History – Information regarding the student's history of any prior accommodations received (i.e., in high school, another University setting, etc.).
- Auxiliary Aides – description of any audiological technologies currently used (i.e., hearing aids, cochlear implant, assistive listening devices, sign language interpreters, real-time captioning (please include specific brand names, model #, etc., if applicable).
- Recommendations – specific recommendations for accommodations, auxiliary aids and/or services based on the impact of the condition in the postsecondary environment.
- Evaluator Qualifications – Information should be typed, on letterhead and include name and title, license number with state (if applicable), address, phone number, fax number, email address and signature of evaluator or medical professional.

Documentation may be submitted confidentially via:

Online by the student:	MyAccess at https://disabilities.center.uconn.edu/myaccess/ (requires a UConn NetID and password)
E-mail:	myaccess-csd@uconn.edu
Fax:	(860) 486-4412
Mail:	UConn Center for Students with Disabilities 233 Glenbrook Road, U-4174 Storrs, CT 06269-4174